

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF TENNESSEE  
AT  
CHATTANOOGA

**To:** Attorney Lisa D. Cooper

**Case No.:** 1:15-cv-00185

**General**

No payment submitted.

Amount due:

Attorney not admitted (See LR 83.5)

Attorney not registered for [CM/ECF](#)

**Complaints**

Cover sheet not included

Summons not completed or filled out improperly

Incorrect party name added

Incorrect party role

Incomplete name

Name in all caps

Address information should not have been entered

Incorrect cause of action chosen

Incorrect nature of suit chosen

Wrong division chosen

**Other filings -- Doc. No.:**

Filed in wrong case

Wrong event used

s/signature missing

Original signature not in compliance with ECF Rule 6

Multi-part motion not selected

Attachment should be filed separately

Blank pages

Page orientation wrong

Discovery documents improperly filed (See FRCP 5(d))

Proposed agreed order: joint motion required (See ECF Rule 4.8)

Copyright/Patent form not filed (See LR 3.1.1)

Other:

**Action to be taken:** Please register for CM/ECF at  
<http://tned.uscourts.gov/RegistrationForm.php>

Informational only: